



Delaware County Register of Wills – Probate Appointment Process

Delco ROW is accepting in-person and virtual probate meetings by appointment only

To book an **IN-PERSON** appointment call our Front Desk at 484-750-2507

No need to email or send documents ahead of time

Bring all **ORIGINAL** documents to your scheduled appointment

What do I need to bring to my in-person probate appointment?

On the date/time of your scheduled appointment **YOU MUST** bring:

- 1) Original Death Certificate
- 2) Original Will if there is one
- 3) Photo ID of personal rep(s)
- 4) Any pertinent original witness affidavits, original renunciations, etc.
- 5) Payment of probate fee – check, credit, or debit card – NO CASH (There is a 3% surcharge on debit and credit card payments)

OPTIONAL

- 1) Petition for Grant of Letters which you can pre-enter here: <https://www.delcopa.gov/row/online.html> **OR** print out and fill out a “paper Petition for Probate” which can be found here: <https://delcopa.gov/row/forms.html>

- 2) Estate info sheet

- ✓ Advantage of probating in person: If you have all documents needed to complete the probate appointment you will leave with the Certificate of Grant of Letters and Short Certificates

Vincent A. Rongione, Esquire

Register of Wills & Clerk of Orphans’ Court

<https://delcopa.gov/row>