Delaware County Clerk of Orphans' Court

Request for Adoption Information (Non-Identifying or Identifying)

You can request information about your own adoption, or the adoption of a family member as listed below. Requests are accepted by the Court that finalized the adoption, the agency that coordinated the adoption, or successor agency. The Court will review your request and appoint a case worker to begin searching your records. They will contact you after searching your file to provide you with any information they have that is allowable by law. If no information is on file, then you will receive a notice stating the same. **Forms need to be completed with a copy of your government issued Photo ID attached (driver's license, passport, etc.). Requests should be sent via US mail to: Delaware County Orphans' Court located at 201 W. Front Street, Room 102, Media, Pa, 19063.**
Please type or print legibly in blue ink. If you are unable to answer a question, please state that fact. Do not leave anything unanswered.

I (the requestor) am one of the following:

- ☐ Adoptee who is at least 18
- ☐ Adoptive parent of adoptee who is under 18, adjudicated, incapacitated, or deceased
- ☐ Legal guardian of an adoptee who is under 18, adjudicated, incapacitated, or deceased
- ☐ Descendent of a deceased adoptee
- ☐ Birth parent of an adoptee who is at least 21
- ☐ Birth grandparent of an adoptee who is at least 21 (birth parent must consent to the release of any information or be adjudicated, incapacitated, or deceased)
- ☐ Birth sibling if both adoptee and sibling are at least 21

Please list a brief reason why you are requesting access to this record (ex: proof of adoption being requested, applying for passport, searching for my birth parents): _____

Adoption Case File Number (if applicable):

REQUESTOR'S CONTACT INFORMATION			
NAME		DATE OF BIRTH (DD/MM/YYYY)	
MAILING ADDRESS			
CITY	STATE	ZIP	TELEPHONE
			( )
I am requesting: ☐ Identifying information ☐ Non-identifying information ☐ Both **Identifying Information** includes names and contact information. **Non-Identifying Information** does not include names and contact information but could include medical, social, and educational information, etc.			

ADOPTEE'S INFORMATION

Birth Certificate State File Number:

NAME AFTER ADOPTION	NAME BEFORE ADOPTION (LAST, FIRST, MIDDLE
DATE OF BIRTH (DD/MM/YYYY)	GENDER

PLACE OF BIRTH		
COUNTY	CITY	STATE

MAILING ADDRESS

DATE OF ADOPTION FINALIZATION (DD/MM/YYYY)

PLACE OF ADOPTION FINALIZATION		
COUNTY	CITY	STATE

ADOPTIVE PARENTS INFORMATION

ADOPTIVE MOTHERS NAME (LAST, FIRST, MIDDLE)
ADOPTIVE FATHERS NAME (LAST, FIRST, MIDDLE)
MOTHERS MAILING ADDRESS
FATHERS MAILING ADDRESS

BIRTH PARENTS INFORMATION
BIRTH MOTHERS NAME (LAST, FIRST, MIDDLE)
BIRTH MOTHERS DATE OF BIRTH (DD/MM/YYYY)
BIRTH FATHERS NAME (LAST, FIRST, MIDDLE)
BIRTH FATHERS DATE OF BIRTH (DD/MM/YYYY)
MOTHERS MAILING ADDRESS
FATHERS MAILING ADDRESS

Signature of requestor   Date